



Children & Families Commission

401-E Paradise Road, Modesto, CA 95351  
Phone: 209.558.6218 Fax: 209.558.6225

## MEMBERS

Beatrice Acosta  
Representative  
District 4

Rebecca Barton-  
Nicholes  
Representative  
District 5

Pat Paul  
Supervisor  
District 1

Sallie Perez  
Representative  
District 2

Martin G. Petersen  
Stanislaus County  
Superintendent

George Skol  
Vice Chair  
Representative  
District 3

Dan Souza, LCSW  
Behavioral Health &  
Recovery Services

Margaret Szczepaniak  
Health Services Agency

John Walker, MD  
Chair  
Public Health Officer

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John Sims  
Executive Director

## **COMMISSION MEETING MINUTES**

**August 26<sup>th</sup>, 2003**

West Modesto Community Center  
401-E Paradise Road  
Modesto, CA 95351

Members Present: John Walker, MD (Chair), George Skol (Vice Chair), Beatrice Acosta, Rebecca Barton-Nicholes, Supervisor Pat Paul, Sallie Perez, and Margaret Szczepaniak.

Members Absent: Martin Petersen and Dan Souza, LCSW.

Staff Present: John Sims, Executive Director; Mick Krausnick, County Counsel; Brenda Priest-O'Brien, Accountant; Erica Inacio, Confidential Assistant; and Dan Rosas, Staff Services Coordinator.

I. Chair Walker called the meeting to order at 4:30 p.m. Commissioners and staff were introduced.

II. Consent Calendar

***Moved Skol, Seconded Szczepaniak. The Consent Calendar was unanimously approved.***

III. Agenda Items

A. The Chair, Dr. Walker, commended Commissioner Beatrice Acosta for her dedication to the Children & Families Commission and representing the "little people" of Stanislaus County. The Commission presented Commissioner Acosta with a plaque of recognition and wished her the best.

B. Approval of the Commission Meeting Minutes for June 30, 2003.  
***Moved on Consent.***

C. Executive Director's Report

1. The Commission reviewed and accepted the Monthly Financial Report as of July 30, 2003.

***Moved Skol, Seconded Szczepaniak. Unanimously approved.***

2. The Commission approved the contract with United Way of Stanislaus County to establish the 2003-2004 Budget and Scope of Work for the implementation of pilot and mini-grant programs. The Executive Director was authorized to negotiate and sign a contract renewal with United Way for 2003-2004 services. The contract renewal budget will be \$161,537 for Fiscal Year 2003-2004. The budget for 2003-2004 will be revised to reflect an increase of \$41,537 since the original budget had \$120,000 allocated for these services.

***Moved Skol, Seconded Acosta. Unanimously Approved.***

3. The Commission approved the program design and a \$925,000 budget for the Stanislaus County CARES Project to provide Retention and

Professional Development Incentives for Early Care & Education Staff. The Commission directed Linda Butterfield and staff to continue bilingual stipends at the bottom 3 levels of permits. The Commission authorized the Executive Director to negotiate and sign an agreement with the Child Development Training Consortium of the Yosemite Community College District for FY 2003-2004, and authorized staff to amend the 2003-2004 Budget and make appropriate adjustments. The Commission further instructed staff and the CSUS Evaluation Team to conduct a full review of the CARES Program prior to allocating funds for FY 2004-2005.

***Moved Szczepaniak, Seconded Skol. Unanimously approved.***

4. The Commission accepted the Healthy Cubs Program presentation and update. The Health Services Agency will begin bilingual advertisements in September with external work partners.

***Moved Paul, Seconded Barton-Nicholes. Unanimously approved. Abstained Walker & Szczepaniak.***

5. The Commission approved a School Readiness Evaluation Proposal from Jamie McCreary, Ph.D., Harold Stanislaw, Ph.D., Jennifer Esterley, Ph.D., and Adele Little, M.A. The goal of this proposal is to compare statewide data to data taken from children who are exposed to school readiness programs. The Commission authorized the Executive Director to negotiate and sign a contract with the SR Evaluation Team for evaluation services for FY 2003-2004 and to sign agreements with the State First 5 Commission for use of testing instruments. Staff was authorized to amend the 2003-2004 Budget to include \$56,156 for the School Readiness Evaluation Team Program.

***Moved Acosta, Seconded Perez. Unanimously approved.***

6. The Commission approved the establishment of a School Readiness position in the office of the Stanislaus County Children & Families Commission. The Commission approved the "draft" job description and authorized the staff to make revisions as needed. The Executive Director was instructed to take the actions necessary to establish the position in the County's Personnel System and to take the actions necessary to acquire additional office space by assuming existing unused space or by remodeling. Should the County Personnel System not be able to accommodate the position, the Executive Director was authorized to enter into a personal services contract or to enter into a contract with the Stanislaus County Office of Education.

***Moved Skol, Seconded Szczepaniak. Unanimously approved.***

7. The Commission accepted a proposal from the Health Services Agency to establish a Comprehensive Perinatal and Child Preventative Health Program. The program is designed to enhance the capacity of individuals, families and communities and professional care providers to improve birth and child health outcomes; improve family functioning; and improve maternal/child informal and formal support systems. The Commission authorized the Executive Director to negotiate and execute an agreement for such services. Staff was authorized to amend the 2003-2004 Budget to make the appropriate adjustments to the \$500,00 allocated for these services and increase it by \$157,903 (a total of \$657,903).

***Moved Barton-Nicholes, Seconded Paul. Unanimously approved. Abstained Walker and Szczepaniak.***

#### D. Committee Reports

1. The Commission accepted the minutes for the Administrative Committee Meeting held on August 8, 2003 and the Policies and Procedures for Commission Meetings; Agenda Summary Documentation, and Committee Structure and Function.  
***Approved on consent.***
2. The Commission accepted the minutes for the Evaluation & Planning Committee held on August 8, 2003.  
***Approved on consent.***
3. The Commission accepted the minutes for the Health & Education Committee held on August 18, 2003.  
***Moved on Consent.***

E. Program Reports

1. The Commission accepted a monthly report from the CARES Project of the Child Development Training Consortium.  
***Moved on Consent.***
2. The Commission accepted a monthly report from Stanislaus County Office of Education.  
***Moved on Consent.***

IV. Correspondence

**None.**

V. Public Comment Period

**None.**

VI. Commissioners' Report

**None.**

**Meeting adjourned by Chair Walker at 7:05 p.m.**